

OAKCREEK COUNTRY CLUB WOMEN'S GOLF ASSOCIATION (OCCWGA)

1977 BYLAWS

Revised and Amended December 9, 2014

ARTICLE I - Name

The name of this organization shall be the **OAKCREEK COUNTRY CLUB WOMEN'S GOLF ASSOCIATION**, hereinafter referred to as the **OCCWGA**.

ARTICLE II - Object

To promote and maintain the game of golf among the women of the OCCWGA under the USGA Rules of Golf.

ARTICLE III - Members

Section 1. To become a member of the OCCWGA one must be a female at least 18 years of age. **Membership in Oakcreek Country Club (OCC) is not required.**

Section 2. One must also meet the requirements stated in the Standing Rules.

ARTICLE IV- Dues

If a person is both an OCCWGA member and an OCC member, then annual dues in the OCCWGA will be collected by and paid through golf membership in OCC. If a person is an OCCWGA member but not an OCC member, then annual dues in OCCWGA will be paid by the member directly to OCCWGA. The OCCWGA Board shall set the amount of such dues, which may be more than the amount paid by OCCWGA members who are also OCC members.

ARTICLE V- Nomination and Election of Officers

Section 1. The nominating Committee shall consist of the current Past President as Chairman and two additional OCCWGA members selected by the Past President. The Nominating Committee shall propose a slate of candidates for the election of officers.

Section 2. The slate of candidates proposed by the Nominating Committee shall be posted following the general meeting in October, and remain posted until a Special Election is held at the Christmas luncheon in December.

Section 3. The Nominating Committee shall present the slate of candidates to the membership at this special election meeting at which time additional nominations may be made from the floor. A vote will then be taken and the new officers will be announced.

ARTICLE VI - Government

Section 1. The affairs of the OCCWGA shall be conducted by an Executive Board composed of: President, Vice President, Secretary, Treasurer, Handicap Chairman, Tournament Chairman and Rules Chairman.

Section 2. General meetings of the OCCWGA shall be held in Spring, Summer, Fall, and Winter. A special meeting may be called by the President or at the written request of ten or more members.

Section 3. Twenty percent of the members shall be considered a quorum at any meeting.

Section 4. Robert's Rules of Order, Newly Revised, shall govern meetings.

Section 5. The Executive Board shall have the authority to fill any vacancy that may occur during the year.

ARTICLE VII - Duties of Officers

Section 1. The President shall be Chairman of the Executive Board and shall direct all activities of the OCCWGA, appointing such Chairman and Committees as she or the Board shall deem necessary. The retiring President automatically becomes Past President, an ex-officio member of the Board for the following year.

Section 2. The Vice President shall assist the President and in the President's absence, shall preside at meetings of the OCCWGA as well as assume this office in case of vacancy. **The Vice President is also responsible for chairing the Invitational or Member-Guest tournament.**

Section 3. The Secretary shall record the minutes of all OCCWGA meetings, and shall be responsible for all correspondence.

Section 4. The Treasurer shall keep accurate accounts of the receipts and disbursements in books designed for that purpose. She shall perform all duties incidental to that office, subject to approval of the Executive Board.

ARTICLE VIII - Committees, Duties of Committees and Representatives

Section 1. Standing committees of the OCCWGA shall be:
A) Tournament; B) Handicap; C) Rules; D) Publicity; E) Social;
F) Member-Guest; G) NAWGA; H) State Representative.

A) Tournament Chairman shall appoint a committee to assist her and shall have direct charge of all tournaments conducted for the members of OCCWGA. She shall prepare and post a schedule of events for the Year Book publication.

B) Handicap Chairman shall be responsible for all

aspects of the USGA system, and in addition, those duties as outlined in the Job Description book. The Pro Shop will be responsible for computing temporary handicaps.

The current and past OCCWGA Handicap chairs shall represent OCCWGA on the OCC Handicap Committee.

C) Rules Chairman The Rules Chair shall inform the members regarding all general, local and OCCWGA rules pertaining to play. The golf professional staff shall be responsible for making all rules decisions during tournament play.

D) Publicity Chairman shall be in charge of press and publicity.

E) Social Chairman shall be responsible for making arrangements for all OCCWGA social activities, and shall send notes and cards to OCCWGA members as necessary.

F) Member-Guest shall be in charge of the Member-Guest Tournament. Delete

G) Northern Arizona Women's Golf Association Representative, known as NAWGA Representative, shall represent the OCCWGA by: a) attending NAWGA meetings; b) verifying eligibility of OCCWGA members in NAWGA events; c) sending a report of any NAWGA tournament held at Oakcreek, d) sending a list of OCCWGA officers to the NAWGA Secretary within 15 days of their election; e) acting as liaison between OCCWGA and NAWGA.

H) State Representative shall act as liaison between OCCWGA and AWGA (Arizona Women's Golf Association).

Section 2. Other Committees

- A) **Greens Committee.** The President shall be responsible for submitting the name(s) of league member(s) to the VOCA board for appointment to the club's Green Committee whenever there is a league representative vacancy, assuring that two league members are on the committee. Both VOCA and non-VOCA members of the OCCWGA are eligible for service on the Greens Committee.
- B) **Web Master** shall be responsible for the OCCWGA web page
- C) **Interclub Chair** shall coordinate all Interclub activities.
- D) **Ringer Chair** shall coordinate the Ringer Tournament in cooperation with the Tournament Chair.
- E) **Team Captain** is responsible for coordinating all Team activities.
- F) **Historian** shall keep a record of the activities of the year.

ARTICLE IX - Handicaps

Section 1. The USGA system of handicaps shall be used.

ARTICLE X - Amendments

These Bylaws may be amended at any general meeting by a two-thirds vote of members present, provided the proposed revisions have been posted 30 days prior to voting.

ARTICLE XI - Standing Rules

Standing Rules may be adopted, amended, or rescinded at any general business meeting, without prior notice, by a majority vote of members present.