

OAKCREEK COUNTRY CLUB WOMEN'S GOLF ASSOCIATION

1977 BYLAWS

Revised and Amended March 22, 2022

ARTICLE I DEFINITIONS

1. OCC shall mean the Oakcreek Country Club, located in Sedona, Arizona.
2. OCCWGA or the League shall mean the OAKCREEK COUNTRY CLUB WOMEN'S GOLF ASSOCIATION, a women's 18-hole golf league at OCC.
3. MEMBER shall mean a golfer who meets the membership requirements as stated in these Bylaws and in the OCCWGA Standing Rules.
4. NOTICE shall mean information provided to the members of the OCCWGA by means of physical posting on the League bulletin board, by email, or any other commonly used digital service.
5. BOARD shall mean the Board of Directors of the OCCWGA.
6. STANDING RULES shall mean the administrative policies and procedures of the OCCWGA as adopted from time to time.
7. VOCA shall mean the Village of Oakcreek Association, a Homeowners Association in Sedona, Arizona, which is the owner of OCC.

ARTICLE II - Purpose

To Promote and maintain the game of golf among the members of OCCWGA under the USGA Rules of Golf.

ARTICLE III - Members

1. To become a member of OCCWGA one must be a female at least 18 years of age. Membership in OCC is not required.
2. One must also meet the requirements stated in the Standing Rules.

ARTICLE IV - Dues

If a person is both an OCCWGA member and an OCC member, then annual dues in OCCWGA will be collected by and paid through golf membership in OCC. If a person is an OCCWGA member, but not an OCC member, then annual dues in OCCWGA will be paid by the member directly to OCCWGA. The Board shall set the amount of such dues, which may be more than the amount paid by OCCWGA members, who are also OCC members.

ARTICLE V - Nomination and Election of Officers

1. The Nomination Committee shall consist of the current Past President as Chair, and two additional members selected by the Past President. The Nominating Committee shall propose a slate of candidates for the election of officers.
2. The slate of candidates proposed by the Nominating Committee shall be noticed to the members at least 30 days prior to the election of officers at the last member's meeting of the calendar year.
3. The Nominating Committee shall present the slate of candidates to the members at the last meeting of the year, at which time additional nominations may be made from the floor. A vote will then be taken and the new officers will be announced.

ARTICLE VI - Government

1. The affairs of OCCWGA shall be conducted by a Board of Directors composed of the President, Vice President, Secretary, Treasurer, Handicap Chair, Tournament Chair, and Rules Chair. The immediate Past President shall be an ex-officio member of the Board.
2. General meetings of OCCWGA should be held in the spring, summer, fall, and winter. A special meeting may be called by the President, or at the written request of five or more members.
3. Twenty percent of the members shall be considered a quorum at any meeting.
4. The meeting facilitator shall conduct the meeting with Roberts Rules of Order, Newly Revised, as a guide.
5. The Board shall have the authority to fill any vacancy that may occur during the year.

ARTICLE VII - Duties of Officers

1. The President shall be Chair of the Board, and shall direct all activities of OCCWGA, appointing such Chairs and Committee members as she or the Board shall deem necessary. The retiring President automatically serves as Past President.
2. The Vice President shall assist the President, and in the President's absence, shall preside at meetings of OCCWGA, as well as assume this office in case of vacancy.
3. The secretary shall record the minutes of all OCCWGA meetings, and shall assist with correspondence as needed.
4. The Treasurer shall keep accurate accounts of the receipts and disbursements in a retrievable and viewable method. She shall perform all duties incidental to that office, subject to approval of the Board.

ARTICLE VIII - Committees, Duties of Committees and Representatives

1. Standing committees of OCCWGA shall be a) Tournament; b) Handicap; c) Rules; d) Publicity; e) Social; f) Member-Guest/Invitational, if scheduled; g) NAWGA; and h) State Representative.

a. Tournament Chair or Co-Chairs may appoint a committee to assist, and shall have direct charge of all tournaments conducted for the members of OCCWGA. An annual schedule of events shall be prepared and noticed to members.

b. Handicap Chair shall be responsible for all aspects of the USGA handicap system. The current Handicap software program will compute any temporary handicaps, if required.

c. Rules Chair shall inform the members regarding all general, local, and OCCWGA rules pertaining to play. The golf professional staff shall be responsible for making all rules decisions during tournament play.

d. Publicity Chair shall be in charge of press and publicity.

e. Social Chair shall be responsible for making arrangements for all OCCWGA social activities.

f. Member-Guest/Invitational Chair shall be in charge of the Member-Guest/Invitational tournament, if scheduled.

g. Northern Arizona Women's golf Association (NAWGA) Representative shall represent the OCCWGA by a) providing paying member's names to NAWGA, and b) acting as liaison between OCCWGA and NAWGA.

h. State Representative shall act as liaison between OCCWGA and the Arizona Golf Association (AGA).

Section 2. Other Committees

a. Greens Committee - The President shall be responsible for submitting the name(s) of OCCWGA member(s) to the VOCA Board of Directors for appointment to the club's Greens Committee whenever there is a vacancy, assuring that two OCCWGA members are on the committee. Both VOCA and non-VOCA members of OCCWGA are eligible for service on the Greens Committee. The President has right of first refusal for one of these places.

b. Web Master - the Director of Golf Operations will submit changes to the web via current process.

c. Interclub Chair - shall coordinate all Interclub activities.

d. Team Captain - is responsible for coordinating all Team activities.

e. Historian - shall keep a record of the activities of the year.

f. Special Committees - shall be created by the President as needed.

ARTICLE IX - Handicaps

The USGA system of handicaps shall be used.

ARTICLE X - Amendments

These Bylaws may be amended at any special or general meeting of the members, with 10 days notice, by a two-thirds vote of a quorum of the members present or by absentee ballot or by the Board.

ARTICLE XI - Standing Rules

Standing Rules may be amended at any special or general meeting of the members, without prior notice, by a majority vote of a quorum of the members present or by absentee ballot, by a majority of the total members via an email vote, or by the Board.